In Attendance:
Gabriel Altamirano, Director of Maintenance & Auxiliary Services, Franklin-McKinley SD
Jason Vann, Asst. Superintendent Business Services, Franklin-McKinley SD
Joni Policy, Supervisor, Transportation, Franklin-McKinley SD
Lilia Cortes, Manager Business Services, Milpitas USD
Kevin Franklin, Asst. Superintendent Business Services, Berryessa SD
Dan Norris, Director of Maintenance, Operations & Transportation, Berryessa SD
Dr. Elida MacArthur, Superintendent, Mt. Pleasant SD
Tracy Huynh, Chief Business Officer, Mt. Pleasant SD
Melissa Dumlao, Fiscal Advisor, Mt. Pleasant SD
Bertha Torres, Transportation Coordinator, Mt. Pleasant SD

The following is a summary of the December 2, 2020 meeting:

1. **Introductions**
   1.A Quorum
   The meeting was called to order at 12:00 p.m. after a quorum was established.

1.B Approval of Agenda
   Joni Policy made a motion to approve the agenda. Dan Norris seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Orchard SD, Milpitas USD – Aye; Evergreen SD - Absent.

2. **Action Items**
   2.A Approval of Minutes of September 2, 2020 Board Meeting
   Dan Norris made a motion to approve the minutes of the board meeting dated September 2, 2020. Joni Policy seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Orchard SD, Milpitas USD – Aye; Evergreen SD - Absent.

2.B Adoption of Budget Resolution 20/21-03 – First Interim Reports 2020/2021
   Kevin Franklin made a motion to adopt Budget Resolution 20/21-03 – First Interim Reports 2020/2021. Dan Norris seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Orchard SD, Milpitas USD – Aye; Evergreen SD - Absent.

2.C Excess Cost Calculation due to School Closures
   Tracy Huynh made a motion to place the revised method of Excess Cost Calculation due to School Closures on the March 3, 2021 agenda. Jason Vann seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Orchard SD, Milpitas USD – Aye; Evergreen SD - Absent.

3. **Information/Discussions Items**
   A. Santa Clara County Office of Education letter regarding Fiscal Year 2020-2021 Adopted Budget was submitted for information and review.
   B. Santa Clara County Office of Education letter regarding Fiscal Year 2019-2020 Unaudited Actual Financial Statements was submitted for information and review.
C. Fiscal Year 2019-2020 Financial Statements were submitted for information and review.
D. Next Meeting Date: March 3, 2021

4. **Adjournment**  
   Moved, seconded, and carried to adjourn the meeting at 12:21 p.m.