East Valley Schools Transportation Agency  
Wednesday, December 2, 2020  
12:00 pm, Open Session  
Held via Teleconference  

Minutes  

In Attendance:  
Gabriel Altamirano, Director of Maintenance & Auxiliary Services, Franklin-McKinley SD  
Jason Vann, Asst. Superintendent Business Services, Franklin-McKinley SD  
Joni Policy, Supervisor, Transportation, Franklin-McKinley SD  
Lilia Cortes, Manager Business Services, Milpitas USD  
Kevin Franklin, Asst. Superintendent Business Services, Berryessa SD  
Dan Norris, Director of Maintenance, Operations & Transportation, Berryessa SD  
Jenina Moreno, Chief Business Officer, Orchard SD  
Dr. Elida MacArthur, Superintendent, Mt. Pleasant SD  
Tracy Huynh, Chief Business Officer, Mt. Pleasant SD  
Melissa Dumlao, Fiscal Advisor, Mt. Pleasant SD  
Bertha Torres, Transportation Coordinator, Mt. Pleasant SD  

The following is a summary of the December 2, 2020 meeting:  

1. Introductions  
1.A Quorum  
The meeting was called to order at 12:00 p.m. after a quorum was established.  

1.B Approval of Agenda  
Joni Policy made a motion to approve the agenda. Dan Norris seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Orchard SD, Milpitas USD – Aye; Evergreen SD - Absent.  

2. Action Items  
2.A Approval of Minutes of September 2, 2020 Board Meeting  
Dan Norris made a motion to approve the minutes of the board meeting dated September 2, 2020. Joni Policy seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Orchard SD, Milpitas USD – Aye; Evergreen SD - Absent.  

2.B Adoption of Budget Resolution 20/21 – First Interim Reports 2020/2021  
Kevin Franklin made a motion to adopt Budget Resolution 20/21 – First Interim Reports 2020/2021. Dan Norris seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Orchard SD, Milpitas USD – Aye; Evergreen SD - Absent.  

2.C Excess Cost Calculation due to School Closures  
Tracy Huynh made a motion to place the revised method of Excess Cost Calculation due to School Closures on the March 3, 2021 agenda. Jason Vann seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Orchard SD, Milpitas USD – Aye; Evergreen SD - Absent.  

3. Information/Discussions Items  
A. Santa Clara County Office of Education letter regarding Fiscal Year 2020-2021 Adopted Budget was submitted for information and review.  
B. Santa Clara County Office of Education letter regarding Fiscal Year 2019-2020 Unaudited Actual Financial Statements was submitted for information and review.
C. Fiscal Year 2019-2020 Financial Statements were submitted for information and review.
D. Next Meeting Date: March 3, 2021

4. **Adjournment**
   Moved, seconded, and carried to adjourn the meeting at 12:21 p.m.