In Attendance:
Jason Vann, Asst. Superintendent Business Services, Franklin-McKinley
Joni Policy, Supervisor, Transportation, Franklin-McKinley SD
Shanny Yam, Manager Business Services, Milpitas USD
Victoria Knutson, Chief Business Officer, Evergreen SD
Kevin Franklin, Asst. Superintendent Business Services, Berryessa SD
Dan Norris, Director of Maintenance, Operations & Transportation, Berryessa SD
Dr. Elida MacArthur, Superintendent, Mt. Pleasant SD
Tracy Huynh, Chief Business Officer, Mt. Pleasant SD
Melissa Dumlao, Fiscal Advisor, Mt. Pleasant SD
Bertha Torres, Transportation Coordinator, Mt. Pleasant SD

The following is a summary of the December 1, 2021 meeting:

1. **Introductions**
   1.A Quorum
   The meeting was called to order at 12:05 p.m. after a quorum was established.

   1.B Approval of Agenda
   Victoria Knutson made a motion to approve the agenda. Joni Policy seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Evergreen SD, Milpitas USD – Aye; Orchard SD - Absent.

2. **Action Items**
   2.A Approval of Minutes of September 8, 2021 Board Meeting
   Dan Norris made a motion to approve the minutes of the board meeting dated September 8, 2021. Elida MacArthur seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Evergreen SD, Milpitas USD – Aye; Orchard SD - Absent.

   2.B Adoption of Budget Resolution 21/22-03 – First Interim Reports 2021/2022
   Kevin Franklin made a motion to adopt Budget Resolution 21/22-03 – First Interim Reports 2021/2022. Victoria Knutson seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Evergreen SD, Milpitas USD – Aye; Orchard SD - Absent.

   2.C Fiscal and Operating Agreement Between Mt. Pleasant Elementary School District and East Valley Schools Transportation
   Kevin Franklin made a motion to approve the Fiscal and Operating Agreement Between Mt. Pleasant Elementary School District and East Valley Schools Transportation to provide fiscal and operating services for the period of five years beginning July 1, 2022 and ending June 30, 2027. Dan Norris seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Evergreen SD, Milpitas USD – Aye; Orchard SD - Absent.
2.D Agreement Between Dannis Woliver Kelley and East Valley Schools Transportation
Kevin Franklin made a motion to approve Agreement Between Dannis Woliver Kelley and East Valley Schools Transportation to provide legal services for the period of July 1, 2021 and ending June 30, 2022. Victoria Knutson seconded and the motion passed unanimously: Berryessa Union SD, Mt. Pleasant SD, Franklin McKinley SD, Evergreen SD, Milpitas USD – Aye; Orchard SD - Absent.

3. Information/Discussions Items
A. Santa Clara County Office of Education letter regarding Fiscal Year 2021-2022 Adopted Budget was submitted for information and review.
B. Student Transportation of America Contract Renewal was submitted for discussion and review.
C. Letter to Student Transportation of America regarding State Public Health Order was submitted for information and review.
D. Next Meeting Date: March 2, 2022

4. Adjournment
Moved, seconded, and carried to adjourn the meeting at 12:23 p.m.