IN ORDER TO ENROLL A CHILD IN SCHOOL, THE FOLLOWING MUST BE PROVIDED:

1. PROOF OF BIRTHDATE - Certified birth certificate, baptismal record or passport - original documents.
   - Kindergarten: Child turns five years old by September 1
   - Transitional Kinder: Child five years-old, turns four between September 1 – June 1

2. IMMUNIZATION RECORD - Signed or stamped by a doctor.
   - Doctor’s verification of month and year of the following immunizations:
     - a. Poliomyelitis (polio) 4 doses but 3 doses are acceptable if the last dose was given after the age of 4 years.
     - b. Diptheria, Tetanus, Pertussis (DTP / DTaP/ Tdap or TD) 5 doses, 4 doses are acceptable if the 1 dose given on or after the age of 4 years, 3 doses acceptable if 1 dose given on or after age of 7.
     - 7th Grade requirement- at least 1 dose of Tdap on or after age 7
     - c. Measles, Mumps, Rubella (MMR) (2 doses) Both doses must be given on or after first birthday. One of the doses must be MMR; the other dose may be any measles-containing vaccine.
     - d. Hepatitis B (3 doses) (Not required for 7th grade entry)
     - e. Varicella (chicken pox) 2 doses
     - 7th Grade requirement- 2 doses Varicella
     - f. TB Risk Assessment Form completed by pediatrician or verification of clear Tuberculin Skin Test (TST) or Interferon Gamma or clear x-ray (within 12 months of school registration)

3. PROOF OF RESIDENCE –
   - One of the following must be provided clearly indicating the name of the parent/guardian of the child AND the address within the Mt. Pleasant School District boundaries. (Before submitting documentation please cross out all listed dollar amounts and account numbers to maintain privacy)
     - Property tax payment receipts,
     - Rental property contract,
     - Lease or Rental payment receipts,
     - Utility service contract, statement or payment receipts (PG&E, Water, Trash) Phone bills are not acceptable.
     - Pay stubs;
     - Voter registration,
     - Correspondence from a government agency,

   If you are unable to obtain proof of residency and reside with another family whose name appears on the above documents, please submit a signed Verification of Residency form with one of the above Proof of Residence forms.

   Special Circumstances:
     - If you cannot provide proof of residence in your name and can not obtain a Verification of Residency please contact the school secretary to discuss the requirements for completing a Declaration of Residency Form.
     - If you have become homeless or do not have permanent housing please contact the School Secretary regarding enrollment.

4. EMERGENCY CONTACT INFORMATION- Names, addresses, phone numbers of individuals who are authorized to pick up your child from school in an emergency.

5. As needed: Copy of Health Plan, Restraining Order, or Authorization to Administer Medication

   ONLY THE PARENT OR LEGAL GUARDIAN MAY ENROLL A STUDENT. AN INDIVIDUAL REPRESENTING A PARENT MUST HAVE A COMPLETED CAREGIVERS AFFIDAVIT. The District will require the parent or legal guardian to show a valid California Driver’s license or picture identification at the time of enrollment.